

# Bid Data Sheet

<b>ITB Clause</b>	
<b>Error! Reference source not found.</b>	<p>The Procuring Entity is:</p> <p style="text-align: center;"><b>SOUTHERN LEYTE STATE UNIVERSITY Main Campus</b></p>
<b>Error! Reference source not found.</b>	<p>The lot(s) and reference is/are:</p> <p style="text-align: center;"><b>Supply, Delivery &amp; Installation of Furniture &amp; Fixtures and Other Instructional Equipment for Information Technology Dept.</b> <b>PB-2017-G-04</b></p>
<u>2</u>	<p>The Funding Source is:</p> <p>The Government of the Philippines (GOP) through the authorized appropriations under the <b>GENERAL APPROPRIATIONS ACT OF 2017</b> in the amount of <b>SEVEN MILLION PESOS (₱7,000,000.00) only</b> .</p> <p>The name of the project is:</p> <p style="text-align: center;"><b>Supply, Delivery &amp; Installation of Furniture &amp; Fixtures and Other Instructional Equipment for Information Technology Dept.</b> <b>PB-2017-G-04</b></p>
<b>Error! Reference source not found.</b>	No further instructions.
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<b>Error! Reference source not found.</b>	None of the circumstances mentioned in the <b>ITB</b> Clause exists in this Project. Foreign bidders, except those falling under <b>ITB</b> Clause <b>Error! Reference source not found.</b> , may not participate in this Project.
<b>Error! Reference source not found.</b>	<p>The Bidder must have completed, within the period specified in the Invitation to Bid and <b>ITB</b> Clause 12.1(a)(ii), a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.</p> <p style="padding-left: 40px;">a) The largest of these similar contracts must be equivalent to at least half of the percentage of the ABC as required above.</p>
<b>Error! Reference source not found.</b>	No further instructions.
<b>Error! Reference source not found.</b>	“Subcontracting is not allowed.”

<b>Error! Reference source not found.</b>	“Not applicable”.
<b>Error! Reference source not found.</b>	The Procuring Entity will hold a pre-bid conference for this Project on: <b>June 01, 2017 at 1:30 in the afternoon at the BAC Office, Administration Building, Southern Leyte State University, Sogod, Southern Leyte.</b>
<b>Error! Reference source not found.</b>	The Procuring Entity’s address is:  <b>SOUTHERN LEYTE STATE UNIVERSITY</b> <b>Sogod, Southern Leyte</b>  Ma. Delia Ong-Manca / Nestnie D. Honrada BAC Secretariat 09565490615/09173061495 <b><u>deliaong78@gmail.com / nestnie.honrada@gmail.com</u></b>
<b>Error! Reference source not found.(a)</b>	“Unless otherwise indicated in the BDS, the first envelope shall contain the following eligibility and technical documents”  (a) Eligibility documents –  Class “A” documents:  ... (v) NFCC computation in accordance with ITB Clause 5,5; and, (vi) Tax Clearance per Executive Order 398, series of 2005, as finally reviewed and approved by the BIR <b>(WITH DOCUMENTARY STAMP)</b>
12.1(a)(ii)	The bidder’s SLCC similar to the contract to be bid should have been completed within [ <i>state relevant period as provided in the Invitation to Bid</i> ] prior to the deadline for the submission and receipt of bids.
12.1(a)(iii)	The statement of all ongoing government and private contracts as well as the single largest completed contract similar to the contract to be bid, shall include all such contracts within five (5) years prior to the deadline for submission and receipt of bids.
12.1(a)(iv)	1. Manufacturer’s Authorization Form 2. Brochures of items being offered
<b>Error! Reference source not found.</b>	“No additional requirements.”
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13.1(c)	“No additional requirements.”
<b>Error! Reference source not found.</b>	The ABC is <b>₱7,000,000.00</b> . Any bid with a financial component exceeding this amount shall not be accepted.
15.4(a)(iv)	“No incidental services are required.”
<b>Error! Reference source not found.</b>	“Not applicable”  “No incidental services are required.”
<b>Error! Reference source not found.</b>	The Bid prices for Goods supplied from outside of the Philippines shall be quoted in Philippine Pesos.
16.3	“Not applicable”
<b>Error! Reference source not found.</b>	Bids will be valid until <b>October 11, 2017</b> .
<b>Error! Reference source not found.</b>	The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:  <ol style="list-style-type: none"> <li>1. The amount of not less than <b>₱140,000.00</b> <i>[Insert 2% of ABC]</i>, if bid security is in cash, cashier’s/manager’s check, bank draft/guarantee or irrevocable letter of credit;</li> <li>2. The amount of not less than <b>₱350,000.00</b> <i>[Insert 5% of ABC]</i> if bid security is in Surety Bond.</li> <li>3. Bid Securing Declaration which states, among others, that the bidder shall enter into contract with procuring entity and furnish the required performance security within ten (10) calendar days, or less, as indicated in the Bidding Documents, from receipt of the Notice of Award, and committing to pay the corresponding fine and be suspended for a period of time from being qualified to participate in any government procurement activity in the event it violates any of the conditions stated therein as required in the guidelines issued by the GPPB; OR</li> <li>4. Any combination of the foregoing proportionate to the share of form with respect to total amount of security.</li> </ol>
<b>Error! Reference</b>	The bid security shall be valid until <b>October 11, 2017</b> .

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<b>Error! Reference source not found.</b>	<p>Each Bidder shall submit <b>one (1) original</b> and <b>two (2) certified photocopies of the original technical and the financial components duly signed and sealed.</b></p> <p>Mark the first, second and third copies of bid components as:</p> <p>“ORIGINAL – TECHNICAL DOCUMENT”  “ORIGINAL – FINANCIAL COMPONENT”</p> <p>“DUPLICATE – TECHNICAL COMPONENT”  “DUPLICATE – FINANCIAL COMPONENT”</p> <p>“TRIPLICATE – TECHNICAL COMPONENT”  “TRIPLICATE – FINANCIAL COMPONENT”</p> <p><b>The eligibility requirements and bid proposal shall be submitted in a separate sealed envelope and must be sequentially compiled in accordance with the checklist with index tabs and a table of contents for easy browsing.</b></p>
<b>Error! Reference source not found.</b>	<p>The address for submission of bids is:</p> <p style="text-align: center;"><b>BAC Office, Administration Building  SLSU, Sogod, Southern Leyte</b></p> <p>The deadline for submission of bids is:</p> <p style="text-align: center;"><b>June 13, 2017 at 1:30 in the afternoon</b></p>
<b>Error! Reference source not found.</b>	<p>The place of bid opening is:</p> <p style="text-align: center;"><b>BAC Office  Admin Building  SLSU, Sogod, Southern Leyte</b></p> <p>The date and time of bid opening is:</p> <p style="text-align: center;"><b>June 13, 2017 at 1:30 in the afternoon</b></p>
24.2	No further instructions.
24.3	No further instructions.
<b>Error! Reference source not found.</b>	No further instructions.
<b>Error! Reference source not found. (a)</b>	Partial bid is not allowed. The goods are grouped in a single lot and the lot shall not be divided into sub-lots for the purpose of bidding, evaluation, and contract award.
<b>Error! Reference</b>	No further instructions.

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29.2(a)	<p>Only tax returns filed and taxes paid through the BIR Electronic Filing and Payment System (EFPS) shall be accepted.</p> <p><i>NOTE: The latest income and business tax returns are those within the last six months preceding the date of bid submission.</i></p>
29.2(b)	<p>Additional Requirements:</p> <ul style="list-style-type: none"> <li>a. Copy of the Certificate of Authorized/Sole Dealership by the Manufacturer / Distributors, whichever is applicable to the bidder;</li> <li>b. Bidders must provide demo units as part of post qualification;</li> <li>c. Manufacturer’s Certificate that the brand name is in existence of at least ten (10) years in the Philippines and the unit model must be in the current catalogue and not “end of life”;</li> <li>d. Provision for an administrators training on equipment management and configuration for at least five (5) COA personnel to be conducted in COA (for Lot only);</li> <li>e. Provision for user’s training for Lot 2, Item 13 (Large Format Printer)</li> <li>f. After-Sales Service/Parts Program: <ul style="list-style-type: none"> <li>i. Response time - within four (4) hours from receipt of complaint if complaint is received in the morning. If complaint is received in the afternoon (during office hours), response should not be later than 12:00 noon, the next day.</li> <li>ii. Service Center having (service) facilities with qualified technicians and original genuine parts/components readily available.</li> <li>iii. Equipment Repair – on-site repair should be done after the response time. Service equipment/s should be provided if affected equipment needs an off-site repair or waiting time for repair is more than a week (i.e. supplier is still awaiting for the arrival of the replacement parts/s). These service units should be of similar or higher specifications and performance.</li> </ul> </li> </ul> <p>Note: If equipment repair calls for a particular part to be serviced as identified by COA IT Technician, the said part should be brought by the technical of the winning bidder on his response to the complaint.</p>

<b>Error! Reference source not found.</b>	<p><i>Additional contract documents relevant to the Project</i> which shall form part of the Contract:</p> <ul style="list-style-type: none"><li>a) BAC Resolution Recommending Approval</li><li>b) Bid Bulletin, if applicable; and</li><li>c) All other relevant documents for the project</li></ul>
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